

Appendix 1

Item No. 6 of the Decision Tracker

Executive Meeting 1st December Progress Report on Hanlon Skills Register

1 Introduction

- 1.1 The purpose of this report is to provide an update on the implementation of Hanlon Skills Register in the District.
- 1.2 Hanlon Skills Register is an initiative being led by Tyne & Wear City Region (T&WCR) Employment Consortium and it is proposed that the system is implemented across all local authority areas in the Tyne and Wear City Region.
- 1.3 The overall objective of the Hanlon Skills Register is to implement a single client tracking and management information system across the City Region is to track an individual's journey to employment across Local Authority boundaries and across multiple organisations including training providers. A single system would remove many of the problems that multiple client tracking systems create, including duplicate records resulting from multiple registrations and double counting of outcomes and outputs by different providers.

2 Progress

- 2.1 A report was taken to Corporate Management Team in July where authorisation was given for Chester-le-Street District Council to act as the lead partner and to make arrangements to progress with the system for implementation in the District.
- 2.2 A local partnership has since been formed with providers who have made a commitment to implement the system in their organisation to monitor specific projects. This includes:

- Groundwork
- Skill Training
- WEA
- New College Durham
- Acumen
- Learning Links
- Partnerships for Futures
- The Wise Group
- CVS
- Contact Centre Professional

- 2.3 Chester-le-Street District Council, as lead partner will be responsible for undertaking a central monitoring role and providing reports to Tyne and Wear City Region Employment Consortium. The Council will therefore be required to sign up to a service level agreement with the accountable body for Tyne and Wear City Region Employment Consortium (North Tyneside Council). Partner agencies who are using the system in their organisations will also be responsible for signing up to the service level agreement.
- 2.4 Tyne and Wear City Region Employment Consortium have allocated £13,000 to the lead organisations responsible for implementing the system to support with the purchase of site licenses.
- 2.5 The Service Level Agreement is anticipated to be issued to lead partner organisations by the end of November, and the £13,000 payment will be made once this has been done.
- 2.6 Development work has been ongoing with partner organisations to understand their specific requirements in implementing the system including cost requirements and training needs. A site structure has been submitted to Hanlon Software Solutions for the District with a view to going live on the 1st December.
- 2.7 The local partnership of providers will continue to meet on a bi-monthly basis to ensure effective implementation of the system in the District. The meeting will also be attended by the Economic Development & Tourism Officer at the Council, the LSP Learning District Partnership Co-ordinator, the Tyne and Wear City Region Data Management Officer and Tyne & Wear City Region Hanlon Consultant.
- 2.8 Given Chester-le-Street District Council will act as lead partner and will enter into contractual arrangements with Hanlon Software Solutions and will enter a Service Level Agreement with Tyne and Wear City Region Employment Consortium and local providers it will be essential there will be service continuation of Hanlon Skills Register in the District post vesting day. The Area Based Regeneration and Employment Workstream have been informed of this work.

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